

## FIRST PACIFIC COMPANY LIMITED

# 第一太平有限公司

(Incorporated with limited liability under the laws of Bermuda)
Website: www.firstpacific.com
(Stock Code: 00142)

## **NOTIFICATION LETTER**

19 November 2025

Dear Registered Shareholder(s),

First Pacific Company Limited (the "Company")

A. Notice of Publication of Circular dated 19 November 2025, Notice of Special General Meeting (the "SGM") and Form of Proxy (the "Current Corporate Communications")

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at <a href="https://www.firstpacific.com">www.firstpacific.com</a> and the HKEXnews website at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a>.

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") and the Company's Byelaws, the Company will disseminate the future corporate communications of the Company (the "Corporate Communications") to its Shareholders² electronically and only send Corporate Communications in printed form to the Shareholders upon written request. For new Shareholder(s), please refer to the section titled "ARRANGEMENTS" in this letter for details regarding the arrangements. If you are existing Shareholder and have chosen to receive the Corporate Communications in printed form, the arranged printed form of the Current Corporate Communications are enclosed. If, for any reason, you have any difficulty in receiving or gaining access to the Current Corporate Communications, we will, upon receipt of your written request, send the Current Corporate Communications of your choice of language in printed form to you free of charge as soon as possible; please write to Computershare Hong Kong Investor Services Limited (the "Hong Kong Branch Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to firstpacific.ecom@computershare.com.hk.

#### B. SGM

Please be reminded that the SGM will be held as a virtual meeting using an electronic system, organised at the Company's principal office in Hong Kong on Friday, 12 December 2025 at 3:00 p.m. which allows Shareholders to participate in and vote at the SGM through online access by visiting a meeting website. Shareholders who wish to appoint proxy(ies) to participate and vote in their stead at the SGM, please complete, sign and deposit the Form of Proxy at the Hong Kong Branch Share Registrar (at the address stated above) following the instructions as provided in the Form of Proxy. The Form of Proxy can be downloaded from the Company's website at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a>.

### ARRANGEMENTS

1. Actionable Corporate Communications<sup>3</sup>

The Company will send the Actionable Corporate Communications to its Shareholders individually in electronic form by email. If the Company does not possess the email address of a Shareholder or the email address provided is not functional<sup>4</sup>, the Company will send the Actionable Corporate Communications in printed form together with a request form for soliciting the Shareholder's functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future.

2. Corporate Communications

The Company will make all Corporate Communications, in both English and Chinese, available on its website at <a href="www.firstpacific.com">www.firstpacific.com</a> and the HKEXnews website at <a href="www.hkexnews.hk">www.hkexnews.hk</a>.

A notice of publication of the Website Version<sup>5</sup> of Corporate Communications, in both English and Chinese, will be sent by the Company to Shareholders by email or by post (if the Company does not possess the functional email address of a Shareholder) on or after the publication date of the Corporate Communications (as the case may be).

3. Provision of Electronic Contact Details

To facilitate electronic communication by email, the Company recommends you to complete and sign the attached Reply Form and return it by email to <a href="mailto:firstpacific.ecom@computershare.com.hk">firstpacific.ecom@computershare.com.hk</a> or by post/by hand to the Hong Kong Branch Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. If you post your reply in Hong Kong, you may use the mailing label provided at the bottom of the Reply Form and you do not need to affix a stamp when returning. Otherwise, please affix an appropriate stamp. For those Shareholders who receive this letter in printed form, you may provide your email address by scanning your personalised QR code printed on the enclosed Reply Form. The Reply Form may also be downloaded from the Company's website at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a>.

It is the responsibility of the Shareholders to provide an email address that is functional. If the Company does not possess the email address of a Shareholder or if the email address provided is not functional, the Company will act according to the arrangements set out in paragraphs 1 and 2 above. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message", unless Shareholders have indicated to receive printed version (see paragraph 4 below).

Shareholders should promptly advise the Hong Kong Branch Share Registrar of their change in email address.

4. Request for Actionable Corporate Communications and Corporate Communications in Printed Form

For those Shareholders who wish to receive a printed version of Actionable Corporate Communications and Corporate Communications or, if for any reason, have difficulty in gaining access to the Company's website, the Company will, upon receipt of request in writing by the Shareholder to the Hong Kong Branch Share Registrar (at the address stated above) or by email to <a href="mailto:firstpacific.ecom@computershare.com.hk">firstpacific.ecom@computershare.com.hk</a>, send the Actionable Corporate Communications and Corporate Communications to such Shareholders in printed form free of charge.

Shareholders should note that a request will be valid for one (1) year from the receipt date of such request unless being revoked. A new annual written instruction will be required if a Shareholder prefers to continue receiving printed version(s) of future Actionable Corporate Communications and Corporate Communications.

Details of the arrangements (i) for dissemination of Actionable Corporate Communications and Corporate Communications and (ii) for requesting printed copy of Actionable Corporate Communications and Corporate Communications are published under the section titled "Investor Relations" in the Company's website at <a href="www.firstpacific.com">www.firstpacific.com</a>. The above-mentioned arrangements are subject to change from time to time. Shareholders should check on the Company's website at <a href="www.firstpacific.com">www.firstpacific.com</a> for updates on the arrangements.

Should you have any queries relating to this letter, please contact the Hong Kong Branch Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

#### Notes:

- Corporate Communications include any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) directors' reports, annual accounts together with auditor's reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.
- <sup>2</sup> Holder(s) of the Share(s) of the Company.
- 3 Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders of the Company on how they wish to exercise their rights or make elections as the Company's Shareholders.
- It is the responsibility of a Shareholder to provide email address that is functional. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message".
- <sup>5</sup> The version of Corporate Communications being published, in both English and Chinese, on the Company's website and the HKEXnews website.

Yours faithfully,
For and on behalf of
First Pacific Company Limited
Chiu Wing Man, Fiona
General Counsel and Company Secretary

REPLY FORM 回條			
To: Computershare Hong Kong Investor Services Limited (the "Hong Kong Branch Share Registrar") 17M Floor, Hopewell Centre 183 Queen's Road East, Wanchai, Hong Kong (Please choose ONLY ONE of the options below) (請從以下選項中只選擇其中一項)	致:	香港中央證券登記有限公司 (「股份過戶登記處香港分處」) 香港灣仔皇后大道東 183 號 合和中心 17M 樓	
			Personalised QR Code 專屬二維碼
Option 1: Communications* of the Company via electronic dis	semination by scanning <u>your r</u> 發收公司通過電子方式發佈的巨	personalised QR code	
Option 2: I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications* and/or Corporate Communications* of the following listed company (the "Company") via electronic dissemination 本人/吾等現以書面提供本人/吾等之的電郵地址・以確保收到以下上市公司(「本公司」)通過電子方式發佈的日後的可供採取行動的公司通訊*及/或公司通訊。			
Name of securities holder(s) 證券持有人姓名:	Name of the listed compa	nny 上市公司名稱:	
First Pacific Company Limited (Stock Code: 00142) 第一太平有限公司 (股份代號: 00142)			
Email address 電郵地址: (Note 3 / 附註 3)	第一人平有限公司()	区7万1人5版: 00142)	
Option 3: I/we hereby request for receipt of future Actionable Corporate Communications* and/or Corporate Communications* in printed form and noted that this instruction is valid only for one (1) year starting from the receipt date of such request. (Note 5) (Please mark "✓" in the below box if applicable) 本人/吾等現要求收取日後可供採取行動的公司通訊 *及/或公司通訊 *印刷本・並已知悉本指示由收取到該申請日期起計一年內有效。(附註 5) (如用・請在以下方格內劃上「✓」號)			
English Version 英文版本 CI	hinese Version 中文版本	English ar	nd Chinese Version 英文及中文版本
Signature(s): <sup>(Note 1)</sup> 簽名: <sup>(附註 1)</sup>	Contact number: 聯絡電話號碼:	Date: 日期:	
Notes 辨註:  1. Please complete all your details clearly. If your shares are held in joint names, all of 請請差疑疑 關下之所有資訊。如圖數名股東,則本回修須田所有總名股東總合發養 相序之所有資訊。如圖數名股東,則本回修須田所有總名股東總合發養 相戶回修若未有後署或在其他方面填寫不正確,則本回修將會作應。 如本公司沒有收到 關下於有沒電影地上 關下海無法收到有關發布公司遊龍。仍 相外 Not provide more than one mail address they condens and address they condens and share the share and share the share and address will be registered and only A 如 關下在經算 3 万格內劃上 化 了 號,將不會有電影地址 被置記。只有 以 新 No email address will be registered and only A 如 屬下在經算 3 万格內劃上 化 了 號,將不會有電影地址 被置記,只有收取可採到 6. For the avoidance of doubt, the Company does not accept any other instructions given a 為免存發,在本回應上的任何競別持所,本公司將不予選舉。 4. Actionable Corporate Communications refer to any corporate communications that seek inst 可供來便行劃的公司總那是相任何涉及要求本公司級東指不其變如何行便其有關本公司經濟銀行到的企業的關係。以 自己與 是指不其變如何行便其有關本公司經濟銀行可以 自己與 是指其與 10 以 10	nable to receive notifications regarding the 通知。 means, only the latest one email address, 個下最後提供的電影地拼音感用於登瓦(ctionable Corporate Communications' an 极行動的公司攝影 为了或公司通影"的印k on this Reply Form. ructions from the shareholders of the Compar 公司股票權利的公司通訊。 or the information or action of holders of an	e publication of Corporate Communications*.  orovided will be registered.  or Corporate Communications* in printed for 不 *  where the printed for the printed for the printed for the printed for the form the printed for the form the printed for the forest their rights or make the firestine multic including the firestine multic including the processing multication that the processing multication that the processing multication that the processing multication that the processing the processing multication that the processing the processing that the processing that the processing that the processing the processing that the processing the processing the processing the processing that the processing the processing that the processing that the processing the processing that the processing that the processing that the processing the processing the processing the processing that the processing the processing that the processing the pro	elections as the Company's Shareholders.

MAILING LABEL 鄭寄標籤 Computershare Hong Kong Investor Services Limited 香港中央證券登記方限公司 Freepost No. 簡便回擊號 富: 37 Hong Kong 香港