



FIRST PACIFIC COMPANY LIMITED

第一太平有限公司

(Incorporated with limited liability under the laws of Bermuda)

(根據百慕達法例註冊成立之有限公司)

Website 網址: www.firstpacific.com

(Stock code 股份代號: 00142)

26 April 2024

Dear Non-registered Shareholder^(Note),

**First Pacific Company Limited (the "Company")
- Annual General Meeting ("AGM") of the Company to be held on Friday, 14 June 2024**

The AGM of the Company will be held at Edinburgh Room to Alexandra Room, 2nd Floor, Mandarin Oriental Hong Kong, 5 Connaught Road Central, Hong Kong on Friday, 14 June 2024 at 2:30 p.m. A live webcast of the AGM proceedings will be arranged and made available for the Company's shareholders who are unable to attend the AGM.

Please note that there will be no serving of food or drinks to the attendees of the AGM.

Live Webcast of the AGM Proceedings

You, as a Non-registered Shareholder whose shares are held in the Central Clearing and Settlement System through banks, brokers, custodians, nominees or HKSCC Nominees Limited (together, the "Intermediary"), may view a live webcast of the AGM proceedings if you are unable to attend the AGM in person. Details on meeting proceedings online are provided under the section titled "LIVE WEBCAST OF THE 2024 AGM PROCEEDINGS" in the Company's circular dated 26 April 2024. **Please however note that shareholders who are unable to attend the AGM in person but choose to view the live webcast of the AGM proceedings will not be counted towards a quorum nor will they be able to cast their vote online.**

In order to view the live webcast of the AGM proceedings, you should (i) contact your Intermediary to appoint you as a proxy and (ii) provide your e-mail address to your Intermediary, before the deadline required by your Intermediary. Details regarding the live webcast arrangements including the login details to access the webcast will be sent by Computershare Hong Kong Investor Services Limited, the Company's branch share registrar in Hong Kong, to the e-mail address provided by you.

From 2:00 p.m. on Friday, 14 June 2024, you can log in to the platform for the live webcast of the AGM proceedings by visiting <http://meetings.computershare.com/FPC2024AGM>.

Yours faithfully,
For and on behalf of
First Pacific Company Limited
Chiu Wing Man, Fiona
General Counsel and Company Secretary

Note: This letter is addressed to Non-registered Shareholders of the Company ("Non-registered Shareholder" means such person or company whose shares in the Company are held in the Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that he/she/it wishes to receive the Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this letter.

各位非登記股東^(附註)：

**第一太平有限公司（「本公司」）
- 於 2024 年 6 月 14 日（星期五）舉行之本公司股東週年大會（「股東週年大會」）**

本公司之股東週年大會將於 2024 年 6 月 14 日（星期五）下午 2 時 30 分假座香港中環干諾道中 5 號香港文華東方酒店 2 樓愛丁堡廳至歷山廳舉行。本公司將安排股東週年大會程序之網上直播，讓無法出席股東週年大會之本公司股東觀看。

本公司將不會向股東週年大會出席者提供食物或飲料。

股東週年大會程序之網上直播

作為通過銀行、經紀、託管商、代名人或香港中央結算（代理人）有限公司（統稱「中介人」）於中央結算及交收系統持有股份的非登記股東，閣下如無法親身出席股東週年大會，可觀看股東週年大會程序之網上直播。有關會議程序網上直播之詳情，載於本公司日期為 2024 年 4 月 26 日之通函內「2024 年度股東週年大會程序之網上直播」一節。然而敬請注意，無法親身出席股東週年大會但選擇觀看股東週年大會程序之網上直播的股東，將不會計入法定人數，亦無法在網上進行表決。

閣下須(i)聯絡閣下之中介人以委任閣下為代表及(ii)於閣下之中介人所規定之期限前向該中介人提供閣下之電郵地址，以便觀看股東週年大會程序之網上直播。有關網上直播安排之詳情（包括直播之登入資料），將會由本公司之股份過戶登記處香港分處香港中央證券登記有限公司發送至閣下所提供之電郵地址。

由 2024 年 6 月 14 日（星期五）下午 2 時正開始，閣下可瀏覽 <http://meetings.computershare.com/FPC2024AGM> 以登入股東週年大會程序之網上直播平台。

代表
第一太平有限公司
總法律顧問兼公司秘書
趙詠雯
謹啟

2024 年 4 月 26 日

附註：本函為致本公司股份非登記股東（「非登記股東」指所持有的本公司股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，表示欲收取公司通訊）。倘閣下已出售或轉讓所持有的本公司股份，則毋須理會本函。