



FIRST PACIFIC COMPANY LIMITED

第一太平有限公司

(Incorporated with limited liability under the laws of Bermuda)

(根據百慕達法例註冊成立之有限公司)

Website 網址: www.firstpacific.com

(Stock code 股份代號: 00142)

7 August 2023

Dear Non-registered Shareholder<sup>(Note)</sup>,

**First Pacific Company Limited (the “Company”)  
- Special General Meeting (the “SGM”) of the Company to be held on Thursday, 24 August 2023**

The SGM of the Company will be held as a virtual meeting using electronic system, organized at the Company’s principal office in Hong Kong on Thursday, 24 August 2023 at 11:00 a.m. Shareholders will only be able to participate in and vote at the SGM through online access by visiting the website stated below (the “Online Platform”).

**Online Participation in the SGM**

You, as a Non-registered Shareholder whose shares are held in the Central Clearing and Settlement System through banks, brokers, custodians, nominees or HKSCC Nominees Limited (together, the “Intermediary”), may participate in and vote at the SGM through the Online Platform. You will be able to view a live webcast of the SGM, cast your votes on the resolution in real time and submit online questions to the Company through the Online Platform.

In order to participate in and vote at the SGM through the Online Platform, you should (i) contact your Intermediary to appoint you as a proxy and (ii) provide your email address to your Intermediary, before the deadline required by your Intermediary. Details regarding the SGM arrangements including the login details to access the Online Platform will be sent by Computershare Hong Kong Investor Services Limited, the Company’s branch share registrar in Hong Kong, to the email address provided by you.

From 10:30 a.m. on Thursday, 24 August 2023, you can log in to the Online Platform by visiting <http://meetings.computershare.com/FPC2023SGM>.

Yours faithfully,  
For and on behalf of  
**First Pacific Company Limited**  
**Chiu Wing Man, Fiona**  
General Counsel and Company Secretary

Note: This letter is addressed to Non-registered Shareholders of the Company (“Non-registered Shareholder” means such person or company whose shares in the Company are held in the Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that he/she/it wishes to receive the Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this letter.

各位非登記股東<sup>(附註)</sup>：

**第一太平有限公司（「本公司」）  
- 於 2023 年 8 月 24 日（星期四）舉行之本公司股東特別大會（「股東特別大會」）**

本公司之股東特別大會將於 2023 年 8 月 24 日（星期四）上午 11 時正於本公司之香港主要辦事處透過電子系統以網上大會方式舉行。股東將僅可透過瀏覽下文所述網站（「網上平台」）參與股東特別大會並於會上投票。

**以網上方式參與股東特別大會**

作為通過銀行、經紀、託管商、代名人或香港中央結算（代理人）有限公司（統稱「中介人」）於中央結算及交收系統持有股份的非登記股東，閣下可透過網上平台參與股東特別大會並於會上投票。閣下將可透過網上平台觀看股東特別大會直播、實時就決議案投票，並可於網上向本公司提交問題。

閣下須(i)聯絡閣下之中介人以委任閣下為代表及(ii)於閣下之中介人所規定之期限前向該中介人提供閣下之電郵地址，以便透過網上平台參與股東特別大會並於會上投票。有關股東特別大會安排之詳情（包括進入網上平台之登入資料），將會由本公司之股份過戶登記處香港分處香港中央證券登記有限公司發送至閣下所提供之電郵地址。

由 2023 年 8 月 24 日（星期四）上午 10 時 30 分開始，閣下可瀏覽 <http://meetings.computershare.com/FPC2023SGM> 以登入網上平台。

代表  
第一太平有限公司  
總法律顧問兼公司秘書  
**趙詠雯**  
謹啟

2023 年 8 月 7 日

附註：本函為致本公司股份非登記股東（「非登記股東」指所持有的本公司股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，表示欲收取公司通訊）。倘閣下已出售或轉讓所持有的本公司股份，則毋須理會本函。