



FIRST PACIFIC COMPANY LIMITED

第一太平有限公司

(Incorporated with limited liability under the laws of Bermuda)

(根據百慕達法例註冊成立之有限公司)

Website 網址: www.firstpacific.com

(Stock code 股份代號: 00142)

Personal Identification Number 個人識別號碼:-

7 August 2023

Dear Registered Shareholder(s),

First Pacific Company Limited (the “Company”)

- Special General Meeting (the “SGM”) of the Company to be held on Thursday, 24 August 2023

The SGM of the Company will be held as a virtual meeting using electronic system, organized at the Company’s principal office in Hong Kong on Thursday, 24 August 2023 at 11:00 a.m. Shareholders will only be able to participate in and vote at the SGM through online access by visiting the website stated below (the “**Online Platform**”).

Online Participation in the SGM

You will be able to view a live webcast of the SGM, cast your votes on the resolution in real time and submit online questions to the Company through the Online Platform. From 10:30 a.m. on Thursday, 24 August 2023, you can log in to the Online Platform by visiting the meeting website and entering the following details:

- Meeting website: <http://meetings.computershare.com/FPC2023SGM>
- Shareholder number: your 10-digit shareholder reference number starting with “C” (the “SRN”) printed under the barcode on the top right corner of this letter
- Password: the five-digit Personal Identification Number (PIN) printed below the SRN

For corporate shareholders who wish to participate in the SGM through the Online Platform, please call Computershare Hong Kong Investor Services Limited, the Company’s branch share registrar in Hong Kong, at its hotline (852) 2862 8555 for arrangement.

Yours faithfully,
For and on behalf of
First Pacific Company Limited
Chiu Wing Man, Fiona
General Counsel and Company Secretary

各位登記股東：

第一太平有限公司（「本公司」）

- 於 2023 年 8 月 24 日（星期四）舉行之本公司股東特別大會（「股東特別大會」）

本公司之股東特別大會將於 2023 年 8 月 24 日（星期四）上午 11 時正於本公司之香港主要辦事處透過電子系統以網上大會方式舉行。股東將僅可透過瀏覽下文所述網站（「**網上平台**」）參與股東特別大會並於會上投票。

以網上方式參與股東特別大會

閣下將可透過網上平台觀看股東特別大會直播、實時就決議案投票，並可於網上向本公司提交問題。由 2023 年 8 月 24 日（星期四）上午 10 時 30 分開始，閣下可瀏覽會議網站並輸入以下資料，以登入網上平台：

- 會議網站：<http://meetings.computershare.com/FPC2023SGM>
- 股東編號：印於本信函右上角條碼下，以字母「C」開始之閣下的 10 位數字股東參考編號
- 密碼：印於股東參考編號下之 5 位數字個人識別號碼

如閣下為公司股東並透過網上平台參與股東特別大會，請致電本公司之股份過戶登記處香港分處香港中央證券登記有限公司（電話熱線(852) 2862 8555）以便作出安排。

代表
第一太平有限公司
總法律顧問兼公司秘書
趙詠雯
謹啟

2023 年 8 月 7 日