ELECTION OF LANGUAGE AND MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS



FIRST PACIFIC COMPANY LIMITED

第一太平有限公司

(Incorporated with limited liability under the laws of Bermuda)

Website: www.firstpacific.com

(Stock Code: 00142)

28 April 2023

Dear Shareholder(s),

Election of Language and Means of Receipt of Corporate Communications

We are writing to ascertain your preference in relation to the language and means of receipt of our future corporate communications ("Corporate Communications"), which refer to any documents issued or to be issued by us for information or action of any holders of our securities, including but not limited to (a) our directors' reports, our annual accounts and the auditor's reports and, where applicable, our summary financial reports; (b) our interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

First Pacific Company Limited (the "Company") will make available the following options for you to elect for receipt of future Corporate Communications of the Company:

- (1) to read all future Corporate Communications published on the Company's website at www.firstpacific.com (the "Website Version") in place of receiving printed copies, and to receive email notification or a notification letter of the publication of each relevant Corporate Communication on the Company's website; or
- (2) to receive printed English version of all future Corporate Communications only; or
- (3) to receive printed Chinese version of all future Corporate Communications only; or
- (4) to receive both printed English and Chinese versions of all future Corporate Communications.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company recommends you to select the Website Version. In order to make your election, please complete and sign the Reply Form enclosed with this letter and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Branch Share Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong by post or by hand. If you post your reply in Hong Kong, you may use the mailing label provided at the bottom of the Reply Form and you do not need to affix a stamp when returning. Otherwise, please affix an appropriate stamp. You may also send an email with a scanned copy of the completed and signed Reply Form to firstpacific.ecom@computershare.com.hk. The Reply Form may also be downloaded from the Company's website at www.hirstpacific.com or the HKExnews website at www.hirstpacific.ecom or the HKExnews website at <a href="www.hir

If the Company does not receive the duly completed and signed Reply Form or does not receive a response indicating your objection to accessing Corporate Communications by electronic means through the Company's website by 29 May 2023, you will be deemed to have elected website communication only, instead of receiving the printed version of Corporate Communications, unless and until you inform the Company by at least 7 days' prior written notice (sent to the Hong Kong Branch Share Registrar (at the address stated above) or by email to firstpacific.ecom@computershare.com.hk) that you wish to receive the printed version of future Corporate Communications.

If you have elected (or are deemed to have elected) website communication, we will send you an email notification (if your email address has been provided to us) or a letter by post notifying you of the publication of each Corporate Communication on the Company's website.

You have the right at any time by at least 7 days' prior written notice to the Company c/o the Hong Kong Branch Share Registrar (at the address stated above) or by email to firstpacific.ecom@computershare.com.hk to change the choice of language and/or means of receipt of future Corporate Communications. Even if you have elected (or are deemed to have elected) to receive all future Corporate Communications using electronic means but for any reason have difficulty in receiving or gaining access to the Website Version of a Corporate Communication, the Company will promptly upon your request send the Corporate Communication in printed form to you free of charge.

Please note that (a) printed copies of the English and/or Chinese versions of all future Corporate Communications will be available from the Company or the Hong Kong Branch Share Registrar on request; and (b) the same will also be available on the Company's website at www.firstpacific.com and the HKExnews website at www.hkexnews.hk.

The 2022 Environmental, Social and Governance Report (the "ESG Report") of the Company is published in electronic form only on the Company's website at www.firstpacific.com and the HKExnews website at www.hkexnews.hk. You may access the ESG Report by clicking "ESG Reports" under the "Sustainability" section of the Company's website. If, however, you wish to receive a printed copy of the ESG Report, you may submit your request to the Hong Kong Branch Share Registrar by post or by email to firstpacific.ecom@computershare.com.hk.

Should you have any query in relation to this letter, please call the telephone hotline of the Company's Hong Kong Branch Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays.

Yours faithfully,
For and on behalf of
First Pacific Company Limited
Chiu Wing Man, Fiona
General Counsel and Company Secretary

REPLY FORM 回條

To: First Pacific Company Limited (the "Company") (Stock Code: 00142) c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East,

Wanchai, Hong Kong

致: 第一太平有限公司(「本公司」) (股份代號:00142) 經香港中央證券登記有限公司

香港灣仔皇后大道東 183 號 合和中心 17M 樓

I/We would like to receive future Corporate Communications* of the Company ("Corporate Communications") in the manner as indicated below: 本人/我們希望以下列方式收取 貴公司日後之公司通訊* (「公司通訊」):

(Please mark a "X" in ONLY ONE of the following boxes 請僅在下列其中一個空格內劃上「X 號)

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Address: 地址:																																	

Notes 附註.

- Please complete all the items clearly. If no box, or more than one box, is marked with "X", this Reply Form will be treated as void. 讀 閣下清楚填妥所有項目。如未有在任何一個空格或在超過一個空格劃上「X」號,本回條將告作廢。
- If the Company does not receive the duly completed and signed Reply Form, or a response indicating your objection, by 29 May 2023, you are deemed to have elected website communication only and all future Corporate Communications will be provided to you in the manner specified for communications by publication on the Company's vebsite. In the Company's letter dated 28 April 2023. We will send you an email notification or a notification letter notifying you of the publication of each Corporate Communication on the Commany's website. In the Company's vebsite of each Corporate Communication on the Commany's website. In the Company's vebsite in the Company's vebsite. In the Company's vebsite of each Corporate Communication on the Company's website. In the Company's vebsite of each Corporate Communication on the Company's vebsite. In the Company's vebsite of each Corporate Communication on the Company's vebsite. In the Company's vebsite of each Corporate Communication on the Company's vebsite. In the Company's vebsite of each Corporate Communication on the Company's vebsite of the Company's vebsite. In the Company's vebsite of each Corporate Communication on the Company's vebsite. In the Company's vebsite of each Corporate Communication on the Company's vebsite. In the Company's vebsite of each Corporate Communication on the Company's vebsite. In the Company's vebsite of each Corporate Communication on the Company's vebsite of each Corporate Company's vebsite of each Corporate Communication on the Company's vebsite of each Corporate Communication on the Company's vebsite of each Corporate Communication of each Corporate Comm
- By electing to read the Website Version of future Corporate Communications published on the Company's website in place of receiving printed copies, you have expressly agreed to waive the right to receive the Corporate Communications in printed form. 100mm 體在本公司網站登載之日後公司通訊網上版本以代替收取印刷本後, 閣下已明示同意放棄收取公司通訊印刷本的權利。
- If your shares are held in joint names, the shareholder whose name stands first on the Register of Members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid. 如屬聯名股東,則本回條須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署,方為有效。
- The above election will apply to all future Corporate Communications to be given to shareholders of the Company until you notify otherwise by giving at least 7 days' prior written notice to the Company of the Company's branch share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to firstpacific.ecom@computershare.com.hk. 上地理釋圖用於給予本公司股股 是一个工作,185 Queen's Road East, Wanchai, Hong Kong or by email to firstpacific.ecom@computershare.com.hk 只要你是一个工作,我们就是一个工作,我们
- For the avoidance of doubt, we do not accept any other instructions given on this Reply Form. 為免存疑,任何在本回條上的額外指示,本公司將不予處理。
- Corporate Communications refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, the annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report (b) the interim report and, where applicable, summary interim report; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.
 么可避损活本公司最壮思养产费出出供并注户调整养育。人会假支托取行動的任何文件,其中包括但不限於:(a)董事會報告、其年度服日連同修數師報告以及(如適用)其財務綺要報告;(b) 中期報告及(如適用)中期 摘要報告;(c)會議適告;(d)上市文件;(e)適處;及仍代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"), which may include but is not limited to your telephone number and e-mail address. Your Personal Data will be retained for such period as may be necessary for our record and verification purposes.
You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by either of the following

閣下是自願提供個人資料,以便按 閣下選擇的方式收取公司通訊。「個人資料」一詞在本聲明內的涵義與香港法例第 486 章《個人資料(私廳)條例》(「《**私廳條例**)」)中「個人資料」的涵義相同,可包括(但不限於) 閣下的電話號碼 及電郵地址。 閣下的個人資料將在本公司為記錄及核實目的所需的期間內予以保留。 閣下有權根據《私廳條例》的條文要求查閱及/或改正 閣下的個人資料。任何有關查閱及/或改正 閣下個人資料的要求,應按以下其中一種方式以書面提出:

By mail to:

By email to:

Personal Data Privacy Officer Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

電郵至:

郵客至:

香港灣仔皇后大道東 183 號合和中心 17M 樓 香港中央證券登記有限公司 個人資料私隱主任

PrivacyOfficer@computershare.com.hk

PrivacyOfficer@computershare.com.hk

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司

> Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回本回條時・請將郵寄標籤剪貼於信封上。 如在本港投寄, 閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯絡

Send us an enquiry Rate our service Lodge a complaint

查詢 評價 投訴



Contact Us 聯絡我們

www.computershare.com/hk/contact