選擇公司通訊文件之語言版本及收取方式



FIRST PACIFIC COMPANY LIMITED

第一太平有限公司

(根據百慕達法例註冊成立之有限公司) 網址: www.firstpacific.com (**股份代號: 00142**)

敬啓者:

選擇公司通訊文件之語言版本及收取方式

此來函乃為確定 閣下收取我們日後公司通訊文件(「公司通訊文件」)之語言版本及方式的選擇,公司通訊文件指我們發出或將予發出以供其任何證券持有人參照或採取行動的任何文件,其中包括但不限於(a)董事會報告、其年度賬目連同核數師報告以及(如適用)其財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。

- (1) 瀏覽在本公司網站(www.firstpacific.com)登載的所有日後公司通訊文件(「網上版本」),以代替收取印刷本,並收取有關公司通訊文件已在本公司網站登載的電郵通知或通知信函;或
- (2) 僅收取所有日後公司通訊文件的英文印刷本;或
- (3) 僅收取所有日後公司通訊文件的中文印刷本;或
- (4) 同時收取所有日後公司通訊文件的英文及中文印刷本。

為響應環保及節省印刷及郵遞費用,本公司建議 閣下選擇收取網上版本。在作出上述選擇時,請 閣下填妥及簽署隨本函附上的回條,並寄回香港中央證券登記有限公司(「股份過戶登記處香港分處」)轉交本公司。請使用隨附之郵寄標籤寄回。如在香港投寄,則毋須貼上郵票;否則,請貼上適當的郵票,然後將回條寄回。股份過戶登記處香港分處之地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。 閣下亦可將已填妥之回條的掃描副本電郵至 firstpacific.ecom@computershare.com.hk 而交回。

倘若本公司於二零二零年十月十日仍未收到 閣下已填妥及簽署的回條或表示 閣下反對透過本公司之網站以電子方式讀取公司通訊文件的回覆, 閣下將被視為已選擇僅以網上方式收取公司通訊文件,代替收取公司通訊文件之印刷本,除非及直至在 閣下以不少於 7 天時間的事先書面通知(送交股份過戶登記處香港分處(地址如上文所述)或電郵至firstpacific.ecom@computershare.com.hk)通知本公司,表示 閣下希望收取日後公司通訊文件之印刷本。

倘 閣下已選擇(或被視為已選擇)網站通訊,我們每次均會向 閣下寄發電郵通知(若 閣下已提供電郵地址予本公司)或通知函件,通知 閣下有關公司通訊文件已在本公司之網站登載。

閣下有權隨時透過股份過戶登記處香港分處向本公司發出不少於 7 天時間的事先書面通知(地址如上文所述)或電郵至 firstpacific.ecom@computershare.com.hk,以更改收取日後公司通訊文件之語言版本及/或收取方式之選擇。即使 閣下已選擇(或被視為已選擇)以電子途徑收取所有日後公司通訊文件,如因任何理由以致收取或接收公司通訊文件之網上版本出現困難時,本公司將會按要求立即免費寄發公司通訊文件的印刷本予 閣下。

請注意(a) 閣下可提出要求向本公司或股份過戶登記處香港分處索取所有日後公司通訊文件的英文版及/或中文版印刷本;及(b)所有日後的公司通訊文件亦會在本公司的網站(<u>www.firstpacific.com</u>)和香港交易所披露易網站(<u>www.hkexnews.hk</u>)上登載。

閣下如有任何與本函有關的疑問,請致電本公司股份過戶登記處香港分處的電話熱線(852) 2862 8688,辦公時間為星期一至星期五(香港公眾假期除外)上午9時正至下午6時正。

祈請儘快處理此事,謹此致謝!

此致

列位新股東 台照





FPCH

| REPLY FORM 回條 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| To: First Pacific Company Limited (the "Company") (Stock Code: 00142) c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong | | | | | | | | | | | | 致 | (B 經 香 | 份代 香港中 | 號:(中 空 中 登 后 | 公司 00142 券登記 大道! 大道! | · 2有限 | 見公司 | | | | | | | | | | | |
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Please complete all your details clearly. 請 閣下清楚填妥所有資料。

- If the Company does not receive the duly completed and signed Reply Form, or a response indicating your objection, by 10 October 2020, you are deemed to have elected website communication only and all future Corporate Communications will be provided to you in the manner specified for communications by publication on the Company's website in the Company's letter dated 31 August 2020. We will send you an email notification or an ordification or the Company's website in the Company's setter dated 31 August 2020. We will send you an email notification or an ordification or the Company's website in the Company's letter dated 31 August 2020. We will send you an email notification or an ordification or an ordification or the Company's letter dated 31 August 2020. We will send you an email notification or an ordification or an ordification or an ordification or the Company's letter dated 31 August 2020. We will send you an email notification or an ordification or an ordification or an ordification or the Company's letter dated 31 August 2020. We will send you an email notification or an ordification or the Company's letter dated 31 August 2020. We will send you an email notification or an ordification or an ordification or an ordification or the Company's letter dated 31 August 2020. We will send you an email notification or an ordification ordification or an ordification ordification ordification ordification ordification ordification ordification ordification ordification ord
- By electing to read the Website Version of future Corporate Communications published on the Company's website in place of receiving printe Communications in printed form.
 在選擇瀏覽在本公司網站登載之日後公司通訊文件網上版本以代替收取印刷本後

 「關下已明示同意放棄收取公司通訊文件印刷本的權利。 electing to read the Website Version of future Corporate Communications published on the Company's website in place of receiving printed copies, you have expressly agreed to waive the right to receive the Corporate
- If your shares are held in joint names, the shareholder whose name stands first on the Register of Members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid. 如屬聯名股東,則本回條須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署,方為有效。
- The above election will apply to all future Corporate Communications to be given to shareholders of the Company until you notify otherwise by giving at least 7 days' prior written notice to the Company c/o the Company's Hong Kong Branch Share Registrar, Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to <u>firstpacific.ecom@computershare.com.hk</u>. Lista Branchai, Hong Kong or by email to <u>firstpacific.ecom@computershare.com.hk</u>. John Lista Branchai, Lista
- Shareholders are entitled to change the choice of means of receipt and/or language of the Company's Corporate Communications at any time by giving at least 7 days' prior written notice to the Company c/o the Company's Hong Kong Branch Share Registrar or by email to firstpacific.ecom@computershare.com hk. 股東有權國時透過本公司之股份過戶登記處香港分應向本公司發出不少於 7 天時間的事先書面通知或電郵至 firstpacific.ecom@computershare.com.hk ,要求更改收取本公司之公司通訊文件的收取方式及/或語言版本之選擇。

By email to: PrivacyOfficer@computershare.com.hk

電郵至:

PrivacyOfficer@computershare.com.hk

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司

> Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回本回條時,請將郵寄標籤剪貼於信封上。 如在本港投寄,閣下無需支付郵費或貼上郵票。

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