
ELECTION OF LANGUAGE AND MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS



FIRST
PACIFIC

FIRST PACIFIC COMPANY LIMITED

第一太平洋有限公司

(Incorporated with limited liability under the laws of Bermuda)

Website: www.firstpacific.com

(Stock Code: 00142)

20 September 2019

Dear New Shareholder,

Election of Language and Means of Receipt of Corporate Communications

We are writing to ascertain your preference in relation to the language and means of receipt of our future corporate communications (“Corporate Communications”), which refer to any document(s) issued or to be issued by us for information or action of any holders of our securities, as defined in Rule 1.01 of the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited (the “Listing Rules”), including but not limited to (a) our directors’ report, our annual accounts and the auditor’s report and, where applicable, our summary financial report; (b) our interim report and, where applicable, summary interim report; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

Pursuant to the Listing Rules and/or the Bye-laws of First Pacific Company Limited (the “Company”), the Company will make available the following options for you to elect for receipt of future Corporate Communications of the Company:

- (1) to read all future Corporate Communications published on the Company’s website at www.firstpacific.com (the “Website Version”) in place of receiving printed copies, and to receive email notification or a notification letter of the publication of each relevant Corporate Communication on the Company’s website; or
- (2) to receive printed English version of all future Corporate Communications only; or
- (3) to receive printed Chinese version of all future Corporate Communications only; or
- (4) to receive both printed English and Chinese versions of all future Corporate Communications.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company recommends you to select the Website Version. In order to make your election, please complete and sign the Reply Form enclosed with this letter and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the “Hong Kong Branch Registrar”). Please use the mailing label and, if posted in Hong Kong, you do not need to affix a stamp when returning. Otherwise, please affix an appropriate stamp. The address of the Hong Kong Branch Registrar is at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong. You may alternatively reply by email with a scanned copy of the Reply Form, to firstpacific.ecom@computershare.com.hk.

If the Company does not receive the enclosed Reply Form duly completed and signed or does not receive a response indicating your objection to accessing Corporate Communications by electronic means through the Company’s website by 21 October 2019, you will be deemed to have elected website communication only, instead of receiving the printed version of Corporate Communications, unless and until you inform the Company by at least 7 days’ prior written notice (sent to the Hong Kong Branch Registrar (at the address stated above) or by email to firstpacific.ecom@computershare.com.hk) that you wish to receive the printed version of future Corporate Communications.

If you have elected (or are deemed to have elected) website communication, we will send you an email notification (if your email address has been provided to us) or a letter by post notifying you of the publication of each Corporate Communication on the Company’s website.

You have the right at any time by at least 7 days’ prior written notice to the Company c/o the Hong Kong Branch Registrar (at the address stated above) or by email to firstpacific.ecom@computershare.com.hk to change the choice of language and/or means of receipt of future Corporate Communications. Even if you have elected (or are deemed to have elected) to receive all future Corporate Communications using electronic means but for any reason have difficulty in receiving or gaining access to the Website Version of a Corporate Communication, the Company will promptly upon your request send the Corporate Communication in printed form to you free of charge.

Please note that (a) printed copies of the English and/or Chinese versions of all future Corporate Communications will be available from the Company or the Hong Kong Branch Registrar on request; and (b) the same will also be available on the Company’s website at www.firstpacific.com and the HKExnews website at www.hkexnews.hk.

Should you have any query in relation to this letter, please call the telephone hotline of the Company’s Hong Kong Branch Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays.

Thank you in advance for your prompt attention to this matter.

Yours faithfully,
For and on behalf of
First Pacific Company Limited
Nancy L.M. Li
Company Secretary



REPLY FORM 回條

To: First Pacific Company Limited (the "Company")
(S/Stock Code : 00142)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre, 183 Queen's Road East,
Wanchai, Hong Kong

致: 第一太平有限公司(「本公司」)
(股份代號: 00142)
經香港中央證券登記有限公司
香港灣仔皇后大道東183號
合和中心17M樓

I/We would like to receive future Corporate Communications* of the Company ("Corporate Communications") in the manner as indicated below:

(Please mark ONLY ONE (X) of the following boxes)
(請從下列選擇中, 僅在其中一個空格內劃上[X]號)

[] to read the Website Version of all future Corporate Communications published on the Company's website at www.firstpacific.com in place of receiving printed copies; and to receive an email notification or a notification letter of the publication of each Corporate Communication on the Company's website; OR

Email Address 電郵地址

Grid for email address input

(The Company will send to the email address provided above (if any) a notification of availability of Corporate Communications on the Company's website in the future. If no email address is provided, only a notification letter of publication of Corporate Communications on the Company's website will be sent. Please provide the email address in English Capital Letters and the email address is used for notification of release of Corporate Communications only.)

- to receive printed English version of all future Corporate Communications ONLY; OR
to receive printed Chinese version of all future Corporate Communications ONLY; OR
to receive both printed English and Chinese versions of all future Corporate Communications.

Name: 姓名: Signature: 簽名:
Contact telephone number: 聯絡電話號碼: Date: 日期:

Address: 地址:

- Notes 附註:
1. Please complete all your details clearly.
2. If the Company does not receive the duly completed and signed Reply Form...
3. By electing to read the Website Version of future Corporate Communications...
4. If your shares are held in joint names...
5. The above election will apply to all future Corporate Communications...
6. For the avoidance of doubt, we do not accept any other instructions...
7. Shareholders are entitled to change the choice of means of receipt and/or language of the Company's Corporate Communications...

PERSONAL INFORMATION COLLECTION STATEMENT 個人資料收集聲明

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen.

閣下是自願提供個人資料, 以便按閣下選擇的方式收取公司通訊文件。 「個人資料」一詞在本聲明內的涵義與香港法例第486章《個人資料(私隱)條例》(「私隱條例」)中「個人資料」的涵義相同。

閣下之個人資料將在本公司為記錄及核實目的所需的期間內予以保留。
閣下有權根據《私隱條例》的條文要求查閱及/或改正閣下的個人資料。

Mailing label area with text: 閣下寄回此回條時, 請將郵寄標籤剪貼於信封上。 如在本港投寄毋須貼上郵票。 Please cut the mailing label and stick this on the envelope to return this Reply Form to us. No postage stamp necessary if posted in Hong Kong. 郵寄標籤 MAILING LABEL 香港中央證券登記有限公司 Computershare Hong Kong Investor Services Limited 簡便回郵號碼 Freepost No. 37 香港 Hong Kong